

**Texas A & M University at Qatar**  
**2016 – 2017 Graduate Academic Calendar**

**FALL SEMESTER 2016**

*NOTE: Failure to meet deadlines may result in the postponement of receipt of the degree. The deadlines in Qatar are often times earlier than College Station to allow for processing.*

**Degree plans** should be **approved** by the Office of Graduate and Professional Studies at least **90 working days** prior to submission of the Request and Announcement of the Final Examination.

**MASTER'S – NON-THESIS OPTION**

July 7	Thursday	Last day for degree plan to be received by the Office of Graduate and Professional Studies if graduating in Fall 2016.
August 23	Tuesday	First day to apply for degrees to be awarded in December 2016.
August 23	Tuesday	First day of fall semester classes.
August 29	Monday	Last day for adding/dropping courses for the fall semester by 4:00 p.m.
Sept 11-15	Sun – Thurs	Eid Al-Adha student break (no classes)^*
September 29	Thursday	<b>LAST DAY TO APPLY FOR DEGREES TO BE AWARDED IN DECEMBER BY 4:00 p.m. without a late fee. Complete the application for degree form via the Howdy Portal and submit graduation supplemental application found at <a href="http://www.qatar.tamu.edu/academics/office-of-records/graduation/">http://www.qatar.tamu.edu/academics/office-of-records/graduation/</a>. <b>A LATE CHARGE OF QAR 185.00 WILL BE ASSESSED TO STUDENTS WHO APPLY FOR GRADUATION AFTER 09-29-16.</b></b>
September 29	Thursday	Last day for MS students to change degree to M.Eng. and still graduate in December 2016.
October 20	Thursday	Last day to submit "Request and Announcement of the Final Examination" <b>or 10 working days prior to the examination, whichever comes first</b> to the Office of Graduate and Professional Studies.
November 3	Thursday	Last day to submit "Request for Exemption from Final Examination" for students in M.Eng.
November 3	Thursday	Last day to take final examination.
Nov 20-30	Sun – Wed	Pre-registration for Spring 2017
November 21	Monday	Last day for <u>all</u> students to drop courses with no penalty (Q-drop). Last day to officially withdraw from the University, 4:00 p.m.
December 1	Thursday	Pre-registration for Spring 2017
December 6	Tuesday	Reading day (no classes or finals)
December 18	Sunday	Qatar National Day (offices closed)
Dec 25 – 28	Sun – Wed	Semester break (offices closed)*

**MASTER'S – THESIS OPTION**

June 2	Thursday	Last day for degree plan to be received by the Office of Graduate and Professional Studies if graduating in December 2016.
July 29	Friday	Electronic Thesis/Dissertation System Re-Opens for December 2016 degree candidates.
August 17	Wednesday	First day students are able to clear thesis for Fall graduation.
August 23	Tuesday	First day to apply for degrees to be awarded in December 2016.
August 23	Tuesday	First day of fall semester classes.
August 29	Monday	Last day to clear thesis by 5:00 p.m. to avoid registration in Fall 2016 semester.
Sept 11-15	Sun – Thurs	Eid Al-Adha student break (no classes)^*
August 25	Thursday	Last day to submit thesis research proposal.
August 29	Monday	Last day for adding/dropping courses for the fall semester by 4:00 p.m.
September 29	Thursday	<b>LAST DAY TO APPLY FOR DEGREES TO BE AWARDED IN DECEMBER BY 4:00 p.m. without a late fee. Complete the application for degree form via the Howdy Portal and submit graduation supplemental application found at <a href="http://www.qatar.tamu.edu/academics/office-of-records/graduation/">http://www.qatar.tamu.edu/academics/office-of-records/graduation/</a>. <b>A LATE CHARGE OF QAR 185.00 WILL BE ASSESSED TO STUDENTS WHO APPLY FOR GRADUATION AFTER 09-29-16.</b></b>

†Note: Meeting Thesis Office deadlines does not guarantee, but merely maintains, eligibility for graduation/clearance in a certain time frame,

\*Dates are subject to change.

^Dates for the Eid holidays are subject to change, however, the University will be closed for a 3 day period during each Eid.

September 29	Thursday	Last day to submit "Request and Announcement of the Final Examination" <b>or 10 working days prior to the examination, whichever comes first</b> to the Office of Graduate and Professional Studies.
September 29	Thursday	Last day to submit "Request for Exemption from Final Examination"
October 6	Thursday	Last day to take final exam (defend thesis)
October 20	Thursday	Last day to submit a signed approval form and a PDF file of the thesis in final form by 4:00 p.m. The signed approval form is submitted to OGAPS. The PDF file must be submitted via the web to <a href="http://thesis.tamu.edu">http://thesis.tamu.edu</a> .
Nov 20-30	Sun – Wed	Pre-registration for Spring 2017
November 21	Monday	Last day for <u>all</u> students to drop courses with no penalty (Q-drop). Last day to officially withdraw from the University, 4:00 p.m.
December 1	Thursday	Pre-registration for Spring 2017
December 6	Tuesday	Reading day (no classes or finals)
December 18	Sunday	Qatar National Day (offices closed)
Dec 25 – 28	Sun – Wed	Semester break (offices closed)*

### **ADDITIONAL DEADLINES FOR DEGREES TO BE CONFERRED IN DECEMBER 2016**

January 5, 2017	Thursday	Last day to CLEAR for Fall 2016 graduation. (Applies <b>ONLY</b> to those students not clearing final audit on degree audit night.)
-----------------	----------	---

### **CLEARANCE FOR ALL DECEMBER 2016 DEGREE CANDIDATES**

December 15	Thursday	Academic Degree Evaluations conducted <i>after</i> 5:00 p.m.
December 16	Friday	Academic Degree Evaluation results available.

## **SPRING SEMESTER 2017**

### **MASTER'S – NON-THESIS OPTION**

November 10	Thursday	Last day for the Office of Graduate and Professional Studies to receive degree plan if graduating in May 2017.
January 8	Sunday	First day to apply for degrees to be awarded in May 2017.
January 8	Sunday	First day of spring semester classes.
January 12	Thursday	Last day for adding/dropping courses for the spring semester by 4:00 p.m.
January 16	Monday	Martin Luther King Jr. Day (offices closed/no classes)
February 9	Thursday	<b>LAST DAY TO APPLY FOR DEGREES TO BE AWARDED IN MAY BY 4:00 p.m. without a late fee. Complete the application for degree form via the Howdy Portal and submit graduation supplemental application found at <a href="http://www.qatar.tamu.edu/academics/office-of-records/graduation/">http://www.qatar.tamu.edu/academics/office-of-records/graduation/</a>. A LATE CHARGE OF QAR 185.00 WILL BE ASSESSED TO STUDENTS WHO APPLY FOR GRADUATION AFTER 02-09-17.</b>
February 14	Tuesday	Qatar National Sports Day (offices closed/no classes)
February 23	Thursday	Last day for MS students to change degree to M.Eng. and still graduate in May 2017.
March 5 – 9	Sun-Thurs	Spring break (no classes)
March 23	Thursday	Last day to submit "Request and Announcement of the Final Examination" <b>or 10 working days prior to the examination, whichever comes first</b> to the Office of Graduate and Professional Studies.
April 6	Thursday	Last day to submit "Request for Exemption from Final Examination" for students in M.Eng.
April 6	Thursday	Last day to take final examination.
April 10	Monday	Last day for <u>all</u> students to drop courses with no penalty (Q-drop). Last day to officially withdraw from the University, 4:00 p.m.
April 10 – 20	Mon – Thurs	Pre-registration for summer and fall 2017 terms
April 23	Sunday	Redefined day – <b>Tuesday classes to be held</b>
April 25	Tuesday	Reading day (no classes)

†Note: Meeting Thesis Office deadlines does not guarantee, but merely maintains, eligibility for graduation/clearance in a certain time frame,

\*Dates are subject to change.

^Dates for the Eid holidays are subject to change, however, the University will be closed for a 3 day period during each Eid.

## **MASTER'S – THESIS OPTION**

October 13	Thursday	Last day for the Office of Graduate and Professional Studies to receive degree plan if graduating in May 2017.
November 30	Wednesday	Electronic Thesis/Dissertation System Re-Opens for May 2017 degree candidates.
January 4	Wednesday	First day students are able to clear thesis for Spring graduation.
January 8	Sunday	First day to apply for degrees to be awarded in May 2017.
January 8	Sunday	First day of spring semester classes.
January 12	Thursday	Last day to clear thesis by 5:00 p.m. to avoid registration in Spring 2017 semester.
January 12	Thursday	Last day for adding/dropping courses for the spring semester by 4:00 p.m.
January 12	Thursday	Last day to submit thesis research proposal.
February 9	Thursday	LAST DAY TO APPLY FOR DEGREES TO BE AWARDED IN MAY BY 4:00 p.m. without a late fee. Complete the application for degree form via the Howdy Portal and submit graduation supplemental application found at <a href="http://www.qatar.tamu.edu/academics/office-of-records/graduation/">http://www.qatar.tamu.edu/academics/office-of-records/graduation/</a> . <b>A LATE CHARGE OF QAR 185.00 WILL BE ASSESSED TO STUDENTS WHO APPLY FOR GRADUATION AFTER 02-09-17.</b>
February 16	Thursday	Last day to submit "Request and Announcement of the Final Examination" <b>or 10 working days prior to the examination, whichever comes first</b> to the Office of Graduate and Professional Studies.
February 16	Thursday	Last day to submit "Request for Exemption from Final Examination"
February 23	Thursday	Last day to take final exam (defend thesis)
March 16	Thursday	Last day to submit a signed approval form and a PDF file of the thesis in final form by 5:00 p.m. The signed approval form is submitted to OGAPS. The PDF file must be submitted via the web to <a href="https://etd.tamu.edu">https://etd.tamu.edu</a> .†
April 10	Monday	Last day for <u>all</u> students to drop courses with no penalty (Q-drop). Last day to officially withdraw from the University, 4:00 p.m.
April 10 – 20	Mon – Thurs	Pre-registration for summer and fall 2017 terms
April 23	Sunday	Redefined day – <b>Tuesday classes to be held</b>
April 25	Tuesday	Reading day (no classes)

## **CLEARANCE FOR MAY 2017 DEGREE CANDIDATES**

May 3	Wednesday	Academic Degree Evaluations conducted <i>after</i> noon.
May 11	Thursday	Last day to CLEAR for spring 2017 graduation. (Applies <b>ONLY</b> to those students not clearing final audit on degree audit night.)

## **COMMENCEMENT CEREMONY**

May 4	Thursday	Commencement (additional information available at <a href="http://www.qatar.tamu.edu/academics/office-of-records/graduation/">http://www.qatar.tamu.edu/academics/office-of-records/graduation/</a> )
-------	----------	---

## **SUMMER SEMESTER 2017**

### **MASTER'S – NON-THESIS OPTION**

March 2	Thursday	Last day for the Office of Graduate and Professional Studies to receive degree plan if graduating in July 2017.
May 14	Sunday	First day to apply for degrees to be awarded in July 2017.
May 14	Sunday	First day of summer classes.
May 17	Wednesday	Last day for adding/dropping courses for the summer semester by 4:00 p.m.
June 1	Thursday	Last day for students to drop courses with no penalty for the 5 week term (Q-drop). Last day for officially withdrawing from the University for the 5 week term.
June 1	Thursday	LAST DAY TO APPLY FOR DEGREES TO BE AWARDED IN JULY BY 4:00 p.m. without a late fee. Complete the application for degree form via the Howdy Portal and submit graduation supplemental application found at <a href="http://www.qatar.tamu.edu/academics/office-of-records/graduation/">http://www.qatar.tamu.edu/academics/office-of-records/graduation/</a> . <b>A LATE CHARGE OF QAR 185.00 WILL BE ASSESSED TO STUDENTS WHO APPLY FOR GRADUATION AFTER 06-01-15.</b>

†Note: Meeting Thesis Office deadlines does not guarantee, but merely maintains, eligibility for graduation/clearance in a certain time frame,

\*Dates are subject to change.

^Dates for the Eid holidays are subject to change, however, the University will be closed for a 3 day period during each Eid.

June 20	Tuesday	Final grades due for 5-week term by noon, Office of Records
June 21	Wednesday	Last day for students to drop courses with no penalty for the 8 week term (Q-drop). Last day for officially withdrawing from the University for the 8 week term.
June 22	Thursday	Last day for MS students to change degree to M.Eng. and still graduate in July 2017.
June 25-29	Sun-Thurs	Eid Al-Fitr student break (no classes)
June 29	Thursday	Last day to submit "Request and Announcement of the Final Examination" <b>or 10 working days prior to the examination, whichever comes first</b> to the Office of Graduate and Professional Studies.
June 29	Thursday	Last day to submit "Request for Exemption from Final Examination" for students in M.Eng.
July 6	Thursday	Last day to take final examination.
July 17	Monday	Reading day (no classes)
July 25	Tuesday	Summer degrees posted

### **MASTER'S – THESIS OPTION**

March 24	Wednesday	Last day for degree plan to be received by the Office of Graduate and Professional Studies if graduating in July 2017.
April 20	Thursday	Last day to submit thesis research proposal.
April 26	Wednesday	Electronic Thesis/Dissertation System Re-Opens for July 2017 degree candidates.
May 14	Sunday	First day to apply for degrees to be awarded in July 2017.
May 14	Sunday	First day of summer classes.
May 17	Wednesday	Last day for adding/dropping courses for the summer semester by 4:00 p.m.
May 17	Wednesday	First day students are able to clear Thesis and Dissertation Services for Summer graduation.
May 17	Wednesday	Last day to clear thesis by 5:00 p.m. to avoid registration in Summer 2017 semester.
May 25	Thursday	Last day to submit "Request and Announcement of the Final Examination" <b>or 10 working days prior to the examination, whichever comes first</b> to the Office of Graduate and Professional Studies.
May 25	Thursday	Last day to submit "Request for Exemption from Final Examination".
June 1	Thursday	Last day for students to drop courses with no penalty for the 5 week term (Q-drop). Last day for officially withdrawing from the University for the 5 week term.
June 1	Thursday	LAST DAY TO APPLY FOR DEGREES TO BE AWARDED IN JULY BY 4:00 p.m. without a late fee. Complete the application for degree form via the Howdy Portal and submit graduation supplemental application found at <a href="http://www.qatar.tamu.edu/academics/office-of-records/graduation/">http://www.qatar.tamu.edu/academics/office-of-records/graduation/</a> . <b>A LATE CHARGE OF QAR 185.00 WILL BE ASSESSED TO STUDENTS WHO APPLY FOR GRADUATION AFTER 06-01-15.</b>
June 1	Thursday	Last day to take final exam (defend thesis).
June 15	Thursday	Last day to submit a signed approval form and a PDF file of the thesis in final form by 5:00 p.m. The signed approval form is submitted to OGAPS. The PDF file must be submitted via the web to <a href="http://etd.tamu.edu">http://etd.tamu.edu</a> . †
June 20	Tuesday	Final grades due for 5-week term by noon, Office of Records
June 21	Wednesday	Last day for students to drop courses with no penalty for the 8 week term (Q-drop). Last day for officially withdrawing from the University for the 8 week term.
June 25-29	Sun-Thurs	Eid Al-Fitr student break (no classes)
July 17	Monday	Reading day (no classes)
July 25	Tuesday	Summer degrees posted

### **ADDITIONAL DEADLINES FOR DEGREES TO BE CONFERRED IN JULY 2017**

TBA	TBA	Last day to CLEAR for summer 2017 graduation. (Applies <b>ONLY</b> to those students not clearing final audit on degree audit night.)
-----	-----	---

### **CLEARANCE FOR ALL JULY 2017 DEGREE CANDIDATES**

July 20	Thursday	Academic Degree Evaluations conducted <i>after</i> 5 p.m.
July 21	Friday	Academic Degree Evaluation results available.

†Note: Meeting Thesis Office deadlines does not guarantee, but merely maintains, eligibility for graduation/clearance in a certain time frame,

\*Dates are subject to change.

^Dates for the Eid holidays are subject to change, however, the University will be closed for a 3 day period during each Eid.