

INFORMATION FOR CROSS-REGISTERED & TRANSIENT STUDENTS

Summer 2024 at Texas A&M University at Qatar

If you register for a course at Texas A&M University at Qatar, you must follow all Texas A&M rules and regulations while enrolled. **Please carefully read the following:**

- 1. Application.** To apply for cross-registration or transient enrollment at Texas A&M, you must submit the appropriate application found online at <https://www.qatar.tamu.edu/apply>. Cross-registration students must also complete the Education City Cross-Registration Form found online at <https://www.qatar.tamu.edu/students/office-of-records/cross-registration>.
 - Online application will open on Sunday, 14 April 2024 at 8 a.m.
 - Approved cross-registration request forms must be submitted via email to records@qatar.tamu.edu and are due by Monday, 13 May 2024.
 - Applications and forms received after this date will not be processed.
- 2. Schedule.** You will be contacted via email once registration has been approved and you have been registered for a course. This will likely happen within a day or two of the start of the term.
- 3. Attendance.** You may not register for a class that conflicts with your courses at your home campus. Attendance regulations are strictly enforced.
- 4. Dropping Classes.** Students are **NOT** automatically dropped from courses for non-attendance. If you decide not to take a course and do not drop the course by **Wednesday, 22 May 2024** (4th class day in summer term) you will be responsible for tuition and fees for the course and receive a grade. To drop the course before the 4th class day, please contact records@qatar.tamu.edu.
- 5. Withdrawing from Classes.** Students may withdraw (drop **all** courses) through **Wednesday, 22 May 2024** at 4:30 p.m. After that date, no student may withdraw except under exceptional circumstances. If you wish to withdraw, you must withdraw from **Howdy** and submit the University Clearance Form available [here](#) by the deadline mentioned above. You are still responsible for tuition and fees even if you withdraw (if applicable).
- 6. Examinations.** **Sunday- Monday, 14-15 July.** If you have a conflict between the scheduled final examination(s) and the examination schedule at your home campus, your TAMUQ instructor(s) will make special arrangements for you to take the TAMUQ examination(s) at a different time.
- 7. Books and Materials.** Books and materials will be available from the Texas A&M bookstore. Please contact Ms. Ayah Akhal at ayah.akhal@qatar.tamu.edu for inquiries about your textbooks.
- 8. Electronic Access.** Please contact servicedesk@qatar.tamu.edu immediately. IT will set up your E-learning account and a qatar.tamu.edu e-mail address. Please ensure that you activate your Net ID before classes begin. All official correspondence will be sent to your TAMUQ email. Please monitor this regularly.