

## NAME

Street Address  
City, State Zip

Most Used Phone Number  
Email Address

## OBJECTIVE

Seeking a ... position in the field of ....

## EDUCATION

**Texas A&M University at Qatar**, Doha, Qatar  
Degree (ex: Bachelor of Arts) in Major  
GPR:

Graduation Month Year

## EXPERIENCE

*Begin with most recent experience or most relevant.*

**Organization Name**, City, State

Month Year – Month Year

*Job Title*

- Action Verb statement of most relevant or important duties, quantify when possible
- Action Verb statement of most relevant or important duties, quantify when possible
- Use fewer or additional bullets as needed to best describe your experience

**Organization Name**, City, State

Month Year – Month Year

*Job Title*

- Action Verb statement of most relevant or important duties, quantify when possible
- Action Verb statement of most relevant or important duties, quantify when possible
- Use fewer or additional bullets as needed to best describe your experience

**Organization Name**, City, State

Month Year – Month Year

*Job Title*

- Action Verb statement of most relevant or important duties, quantify when possible
- Action Verb statement of most relevant or important duties, quantify when possible

## ACTIVITIES

*Begin with most recent or that organization with the greatest level of leadership.*

**Name of Organization**

Month Year – Month Year

*Position Held*

- Action Verb statement of most relevant or important activities, quantify when possible
- Use fewer or additional bullets as needed to best describe your experience possible

**Name of Organization**

Month Year – Month Year

*Position Held*

- Action Verb statement of most relevant or important activities, quantify when possible

## SERVICE

**Name of Organization**

Month Year – Month Year

- Criteria for selection or activities

## SKILLS

Advanced knowledge of ....

Also Familiar with.....