

Judge Guidelines

1. **Scoring**

Please score each speaker on the SPE Scoring Sheet provided. Please retain your copies of all these sheets until the session is completed.

2. **Feedback to Students**

You may make brief comments about the presentation after a student's question-and-answer session, but please limit oral evaluations. We find that written feedback is more valuable and more likely to be remembered than what you say during the presentation session.

Please provide your constructive feedback to students on the score sheet. You may use the space at the bottom of the sheet, marginal notes, or notes on the back to write comments. Your score sheet will be returned to the students after the contest.

3. **Determination of a Winner**

Please rank the contestants in your session based on results from your scoring sheets. (Do not feel bound by the scores on the sheets in evaluating students, but use your own judgment in determining the winners.)

Turn in the ranking to your session moderator. The winners will be determined by combining lists provided by the judges in each session.

4. **Independence of Judges**

Please rank the contestants in your session **without** consulting with the other judges or with the moderator. Your **independent** opinion is most important.

Please remain in the room while the moderator tallies the scores.

5. **In Case of a Tie**

If students tie for first or second place, the judges will consult with each other to break the tie. The session moderator will not be involved in this decision, but judges will report the final decision to the moderator.